

CoreIDRAW X4 Keyboard Shortcuts

Align Bottom	Main	B	Aligns selected objects to the bottom
Align Centers Horizontally	Main	E	Horizontally aligns the centers of the selected objects
Align Centers Vertically	Main	C	Vertically aligns the centers of the selected objects
Align Left	Main	L	Aligns selected objects to the left
Align Right	Main	R	Aligns selected objects to the right
Align To Baseline	Main	Alt+F12	Aligns text to the baseline
Align Top	Main	T	Aligns selected objects to the top
Artistic Media	Main	I	Draws curves and applies Preset, Brush, Spray, Calligraphic strokes
Back One	Main	Ctrl+PgDn	Back One
Bold	Text Editing	Ctrl+B	Changes the style of text to bold
Bold	Table Text Editing	Ctrl+B	Changes the style of text to bold
Break Apart	Main	Ctrl+K	Breaks apart the selected object
Brightness/Contrast/Intensity...	Main	Ctrl+B	Brightness/Contrast/Intensity
Bring up Property Bar	Main	Ctrl+Enter	Brings up the Property Bar - focuses on first visible item that can be tabbed to
Center	Text Editing	Ctrl+E	Center Alignment
Center	Table Text Editing	Ctrl+E	Center Alignment
Center to Page	Main	P	Aligns the centers of the selected objects to page
Change Case...	Text Editing	Shift+F3	Changes the case of selected text
Change Case...	Table Text Editing	Shift+F3	Changes the case of selected text
Character Formatting	Main	Ctrl+T	Character Formatting
Color Balance...	Main	Ctrl+Shift+B	Color Balance
Column/Frame Break	Text Editing	Ctrl+Enter	Column/Frame Break
Column/Frame Break	Table Text Editing	Ctrl+Enter	Column/Frame Break
Combine	Main	Ctrl+L	Combines the selected objects
Contour	Main	Ctrl+F9	Opens the Contour Docker Window
Convert	Main	Ctrl+F8	Converts artistic text to paragraph text or vice versa
Convert Outline To Object	Main	Ctrl+Shift+Q	Converts an outline to an object
Convert To Curves	Main	Ctrl+Q	Converts the selected object to a curve
Copy	Main	Ctrl+C	Copies the selection and places it on the Clipboard
Copy	Main	Ctrl+Insert	Copies the selection and places it on the Clipboard
Cut	Main	Ctrl+X	Cuts the selection and places it on the Clipboard
Cut	Main	Shift+Delete	Cuts the selection and places it on the Clipboard
Delete	Main	Delete	Deletes the selected object(s)
Delete Character to Right	Text Editing	Delete	Deletes the character to the right of the text caret
Delete Character to Right	Table Text Editing	Delete	Deletes the character to the right of the text caret
Delete Word to Right	Text Editing	Ctrl+Delete	Deletes the word to the right of the text caret
Delete Word to Right	Table Text Editing	Ctrl+Delete	Deletes the word to the right of the text caret
Distribute Bottom	Main	Shift+B	Distributes selected objects to the bottom
Distribute Centers Horizontally	Main	Shift+E	Horizontally Distributes the centers of the selected objects
Distribute Centers Vertically	Main	Shift+C	Vertically Distributes the centers of the selected objects
Distribute Left	Main	Shift+L	Distributes selected objects to the left
Distribute Right	Main	Shift+R	Distributes selected objects to the right
Distribute Spacing Horizontally	Main	Shift+P	Horizontally Distributes the space between the selected objects

CorelDRAW X4 Keyboard Shortcuts

Distribute Spacing Vertically	Main	Shift+A	Vertically Distributes the space between the selected
Distribute Top	Main	Shift+T	Distributes selected objects to the top
Duplicate	Main	Ctrl+D	Duplicates the selected object(s) and offsets by a specified
Dynamic Guides	Main	Alt+Shift+D	Shows or hides the Dynamic Guides (toggle)
Edit Text...	Main	Ctrl+Shift+T	Opens the Edit Text dialog box
Ellipse	Main	F7	Draws ellipses and circles; double-clicking the tool opens
Em Dash	Text Editing	Alt+_	Em Dash
Em Dash	Table Text Editing	Alt+_	Em Dash
Em Space	Text Editing	Ctrl+Shift+M	Em Space
Em Space	Table Text Editing	Ctrl+Shift+M	Em Space
En Dash	Text Editing	Alt+-	En Dash
En Dash	Table Text Editing	Alt+-	En Dash
En Space	Text Editing	Ctrl+Shift+N	En Space
En Space	Table Text Editing	Ctrl+Shift+N	En Space
Envelope	Main	Ctrl+F7	Opens the Envelope Docker Window
Eraser	Main	X	Erases part of a graphic or splits an object into two closed
Exit	Main	Alt+F4	Exits CorelDRAW and prompts to save the active drawing
Expand Selection	Table Editing	Ctrl+A	Expand Selection
Expand Selection	Table Text Editing	Ctrl+A	Expand Selection
Export...	Main	Ctrl+E	Exports text or objects to another format
Find Text...	Text Editing	Alt+F3	Finds the specified text in the drawing
Find Text...	Table Text Editing	Alt+F3	Finds the specified text in the drawing
Font List	Text Editing	Ctrl+Shift+F	Shows a list of all the available/active fonts
Font List	Table Text Editing	Ctrl+Shift+F	Shows a list of all the available/active fonts
Font Size Decrease	Text Editing	Ctrl+NUMPAD2	Decreases font size to previous point size
Font Size Decrease	Table Text Editing	Ctrl+NUMPAD2	Decreases font size to previous point size
Font Size Decrease	Main	Ctrl+NUMPAD2	Decreases font size to previous point size
Font Size Increase	Text Editing	Ctrl+NUMPAD8	Increases font size to next point size
Font Size Increase	Table Text Editing	Ctrl+NUMPAD8	Increases font size to next point size
Font Size Increase	Main	Ctrl+NUMPAD8	Increases font size to next point size
Font Size List	Text Editing	Ctrl+Shift+P	Shows a list of all the available/active font sizes
Font Size List	Table Text Editing	Ctrl+Shift+P	Shows a list of all the available/active font sizes
Font Size Next Combo Size	Text Editing	Ctrl+NUMPAD6	Increase font size to next setting in Font Size List
Font Size Next Combo Size	Table Text Editing	Ctrl+NUMPAD6	Increase font size to next setting in Font Size List
Font Size Next Combo Size	Main	Ctrl+NUMPAD6	Increase font size to next setting in Font Size List
Font Size Previous Combo Size	Text Editing	Ctrl+NUMPAD4	Decrease font size to previous setting available in the Font Size List
Font Size Previous Combo Size	Table Text	Ctrl+NUMPAD4	Decrease font size to previous setting available in the Font Size List
Font Size Previous Combo Size	Main	Ctrl+NUMPAD4	Decrease font size to previous setting available in the Font Size List
Font Weight List	Text Editing	Ctrl+Shift+W	Shows a list of all the available/active font weights
Font Weight List	Table Text Editing	Ctrl+Shift+W	Shows a list of all the available/active font weights
Force Justify	Text Editing	Ctrl+H	Force Full Alignment
Force Justify	Table Text Editing	Ctrl+H	Force Full Alignment
Forward One	Main	Ctrl+PgUp	Forward One

CoreIDRAW X4 Keyboard Shortcuts

Fountain Fill...	Main	F11	Applies fountain fills to objects
Freehand	Main	F5	Draws lines and curves in Freehand mode
Full Justify	Text Editing	Ctrl+J	Full Alignment
Full Justify	Table Text Editing	Ctrl+J	Full Alignment
Full-Screen Preview	Main	F9	Displays a full-screen preview of the drawing
Graph Paper	Main	D	Draws a group of rectangles
Graphic and Text Styles	Main	Ctrl+F5	Opens the Graphic and Text Styles Docker Window
Group	Main	Ctrl+G	Groups the selected objects
HTML Font Size List	Text Editing	Ctrl+Shift+H	Shows a list of all the available/active HTML font sizes
HTML Font Size List	Table Text Editing	Ctrl+Shift+H	Shows a list of all the available/active HTML font sizes
Hand	Main	H	Hand Tool
Horizontal Text	Main	Ctrl+,	Changes the text to horizontal direction
Hue/Saturation/Lightness...	Main	Ctrl+Shift+U	Hue/Saturation/Lightness
Import...	Main	Ctrl+I	Imports text or objects
Insert Symbol Character	Main	Ctrl+F11	Opens the Insert Character Docker Window
Interactive Fill	Main	G	Adds a fill to object(s); clicking and dragging on object(s) applies a fountain fill
Italic	Text Editing	Ctrl+I	Changes the style of text to italic
Italic	Table Text Editing	Ctrl+I	Changes the style of text to italic
Left	Text Editing	Ctrl+L	Left Alignment
Left	Table Text Editing	Ctrl+L	Left Alignment
Lens	Main	Alt+F3	Opens the Lens Docker Window
Linear	Main	Alt+F2	Contains functions for assigning attributes to linear dimension lines
Macro Editor...	Main	Alt+F11	Macro Editor...
Merge Cells	Table Editing	Ctrl+M	Combines selected cells into one cell
Mesh Fill	Main	M	Converts an object to a Mesh Fill object
Micro Nudge Down	Main	Ctrl+DnArrow	Nudges the object downward by the Micro Nudge
Micro Nudge Left	Main	Ctrl+LeftArrow	Nudges the object to the left by the Micro Nudge
Micro Nudge Right	Main	Ctrl+RightArrow	Nudges the object to the right by the Micro Nudge
Micro Nudge Up	Main	Ctrl+UpArrow	Nudges the object upward by the Micro Nudge factor
Move Down	Table Editing	DnArrow	Move Down
Move Down 1 Frame	Text Editing	PgDn	Moves the text caret down 1 frame
Move Down 1 Frame	Table Text Editing	PgDn	Moves the text caret down 1 frame
Move Down 1 Line	Text Editing	DnArrow	Moves the text caret down 1 line
Move Down 1 Line	Table Text Editing	DnArrow	Moves the text caret down 1 line
Move Down 1 Paragraph	Text Editing	Ctrl+DnArrow	Moves the text caret down 1 paragraph
Move Down 1 Paragraph	Table Text Editing	Ctrl+DnArrow	Moves the text caret down 1 paragraph
Move Left	Table Editing	LeftArrow	Move Left
Move Left 1 Character	Text Editing	LeftArrow	Moves the text caret left 1 character
Move Left 1 Character	Table Text Editing	LeftArrow	Moves the text caret left 1 character
Move Left 1 Word	Text Editing	Ctrl+LeftArrow	Moves the text caret left 1 word
Move Left 1 Word	Table Text Editing	Ctrl+LeftArrow	Moves the text caret left 1 word
Move Right	Table Editing	RightArrow	Move Right
Move Right 1 Character	Text Editing	RightArrow	Moves the text caret right 1 character

CoreIDRAW X4 Keyboard Shortcuts

Move Right 1 Character	Table Text Editing	RightArrow	Moves the text caret right 1 character
Move Right 1 Word	Text Editing	Ctrl+RightArrow	Moves the text caret right 1 word
Move Right 1 Word	Table Text Editing	Ctrl+RightArrow	Moves the text caret right 1 word
Move Up	Table Editing	UpArrow	Move Up
Move Up 1 Frame	Text Editing	PgUp	Moves the text caret up 1 frame
Move Up 1 Frame	Table Text Editing	PgUp	Moves the text caret up 1 frame
Move Up 1 Line	Text Editing	UpArrow	Moves the text caret up 1 line
Move Up 1 Line	Table Text Editing	UpArrow	Moves the text caret up 1 line
Move Up 1 Paragraph	Text Editing	Ctrl+UpArrow	Moves the text caret up 1 paragraph
Move Up 1 Paragraph	Table Text Editing	Ctrl+UpArrow	Moves the text caret up 1 paragraph
Move to Beginning of Frame	Text Editing	Ctrl+Home	Moves the text caret to the beginning of the frame
Move to Beginning of Frame	Table Text Editing	Ctrl+Home	Moves the text caret to the beginning of the frame
Move to Beginning of Line	Text Editing	Home	Moves the text caret to the beginning of the line
Move to Beginning of Line	Table Text Editing	Home	Moves the text caret to the beginning of the line
Move to Beginning of Text	Text Editing	Ctrl+PgUp	Moves the text caret to the beginning of the text
Move to Beginning of Text	Table Text Editing	Ctrl+PgUp	Moves the text caret to the beginning of the text
Move to End of Frame	Text Editing	Ctrl+End	Moves the text caret to the end of the frame
Move to End of Frame	Table Text Editing	Ctrl+End	Moves the text caret to the end of the frame
Move to End of Line	Text Editing	End	Moves the text caret to the end of the line
Move to End of Line	Table Text Editing	End	Moves the text caret to the end of the line
Move to End of Text	Text Editing	Ctrl+PgDn	Moves the text caret to the end of the text
Move to End of Text	Table Text Editing	Ctrl+PgDn	Moves the text caret to the end of the text
Navigator	Main	N	Brings up the Navigator window - navigate to any object in the document
New	Main	Ctrl+N	Creates a new drawing
Next Page	Main	PgDn	Goes to the next page
Non-breaking Hyphen	Text Editing	Ctrl+Shift+-	Non-breaking Hyphen
Non-breaking Hyphen	Text Editing	Ctrl+_	Non-breaking Hyphen
Non-breaking Hyphen	Table Text Editing	Ctrl+Shift+-	Non-breaking Hyphen
Non-breaking Hyphen	Table Text Editing	Ctrl+_	Non-breaking Hyphen
Non-breaking Space	Text Editing	Ctrl+Shift+Space	Non-breaking Space
Non-breaking Space	Table Text Editing	Ctrl+Shift+Space	Non-breaking Space
None	Text Editing	Ctrl+N	No Alignment
None	Table Text Editing	Ctrl+N	No Alignment
Nudge Down	Main	DnArrow	Nudges the object downward
Nudge Left	Main	LeftArrow	Nudges the object to the left
Nudge Right	Main	RightArrow	Nudges the object to the right
Nudge Up	Main	UpArrow	Nudges the object upward
Open...	Main	Ctrl+O	Opens an existing drawing
Optional Hyphen	Text Editing	Ctrl+-	Optional Hyphen
Optional Hyphen	Table Text Editing	Ctrl+-	Optional Hyphen
Options...	Main	Ctrl+J	Opens the dialog for setting CoreIDRAW options
Outline Color...	Main	Shift+F12	Opens the Outline Color dialog box
Outline Pen...	Main	F12	Opens the Outline Pen dialog box

CorelDRAW X4 Keyboard Shortcuts

Pan Down	Main	Alt+DnArrow	
Pan Left	Main	Alt+LeftArrow	
Pan Right	Main	Alt+RightArrow	
Pan Up	Main	Alt+UpArrow	
Paste	Main	Ctrl+V	Pastes the Clipboard contents into the drawing
Paste	Main	Shift+Insert	Pastes the Clipboard contents into the drawing
Polygon	Main	Y	Draws polygons
Position	Main	Alt+F7	Opens the Position Docker Window
Previous Page	Main	PgUp	Goes to the previous page
Print...	Main	Ctrl+P	Prints the active drawing
Properties	Main	Alt+Enter	Allows the properties of an object to be viewed and edited
Record Temporary Macro	Main	Ctrl+Shift+R	Record Temporary Macro
Rectangle	Main	F6	Draws rectangles; double-clicking the tool creates a page frame
Redo %s	Main	Ctrl+Shift+Z	Reverses the last Undo operation
Refresh Window	Main	Ctrl+W	Redraws the drawing window
Repeat %s	Main	Ctrl+R	Repeats the last operation
Right	Text Editing	Ctrl+R	Right Alignment
Right	Table Text Editing	Ctrl+R	Right Alignment
Rotate	Main	Alt+F8	Opens the Rotate Docker Window
Run Temporary Macro	Main	Ctrl+Shift+P	Run Temporary Macro
Save As...	Main	Ctrl+Shift+S	Saves the active drawing with a new name
Save...	Main	Ctrl+S	Saves the active drawing
Scale	Main	Alt+F9	Opens the Scale Docker Window
Select Down	Table Editing	Shift+DnArrow	Select Down
Select Down 1 Frame	Text Editing	Shift+PgDn	Selects text downwards by 1 frame
Select Down 1 Frame	Table Text Editing	Shift+PgDn	Selects text downwards by 1 frame
Select Down 1 Line	Text Editing	Shift+DnArrow	Selects text downwards by 1 line
Select Down 1 Line	Table Text Editing	Shift+DnArrow	Selects text downwards by 1 line
Select Down 1 Paragraph	Text Editing	Ctrl+Shift+DnArrow	Selects text downwards by 1 paragraph
Select Down 1 Paragraph	Table Text Editing	Ctrl+Shift+DnArrow	Selects text downwards by 1 paragraph
Select Left	Table Editing	Shift+LeftArrow	Select Left
Select Left 1 Character	Text Editing	Shift+LeftArrow	Selects the character to the left of the text caret
Select Left 1 Character	Table Text Editing	Shift+LeftArrow	Selects the character to the left of the text caret
Select Left 1 Word	Text Editing	Ctrl+Shift+LeftArrow	Selects the word to the left of the text caret
Select Left 1 Word	Table Text Editing	Ctrl+Shift+LeftArrow	Selects the word to the left of the text caret
Select Right	Table Editing	Shift+RightArrow	Select Right
Select Right 1 Character	Text Editing	Shift+RightArrow	Selects the character to the right of the text caret
Select Right 1 Character	Table Text Editing	Shift+RightArrow	Selects the character to the right of the text caret
Select Right 1 Word	Text Editing	Ctrl+Shift+RightArrow	Selects the word to the right of the text caret
Select Right 1 Word	Table Text Editing	Ctrl+Shift+RightArrow	Selects the word to the right of the text caret
Select Up	Table Editing	Shift+UpArrow	Select Up
Select Up 1 Frame	Text Editing	Shift+PgUp	Selects text upwards by 1 frame
Select Up 1 Frame	Table Text Editing	Shift+PgUp	Selects text upwards by 1 frame

CoreDRAW X4 Keyboard Shortcuts

Select Up 1 Line	Text Editing	Shift+UpArrow	Selects text upwards by 1 line
Select Up 1 Line	Table Text Editing	Shift+UpArrow	Selects text upwards by 1 line
Select Up 1 Paragraph	Text Editing	Ctrl+Shift+UpArrow	Selects text upwards by 1 paragraph
Select Up 1 Paragraph	Table Text Editing	Ctrl+Shift+UpArrow	Selects text upwards by 1 paragraph
Select all objects	Main	Ctrl+A	
Select to Beginning of Frame	Text Editing	Ctrl+Shift+Home	Selects text to the beginning of the frame
Select to Beginning of Frame	Table Text Editing	Ctrl+Shift+Home	Selects text to the beginning of the frame
Select to Beginning of Line	Text Editing	Shift+Home	Selects text to the beginning of the line
Select to Beginning of Line	Table Text Editing	Shift+Home	Selects text to the beginning of the line
Select to Beginning of Text	Text Editing	Ctrl+Shift+PgUp	Selects text to the beginning of the text
Select to Beginning of Text	Table Text Editing	Ctrl+Shift+PgUp	Selects text to the beginning of the text
Select to End of Frame	Text Editing	Ctrl+Shift+End	Selects text to the end of the frame
Select to End of Frame	Table Text Editing	Ctrl+Shift+End	Selects text to the end of the frame
Select to End of Line	Text Editing	Shift+End	Selects text to the end of the line
Select to End of Line	Table Text Editing	Shift+End	Selects text to the end of the line
Select to End of Text	Text Editing	Ctrl+Shift+PgDn	Selects text to the end of the text
Select to End of Text	Table Text Editing	Ctrl+Shift+PgDn	Selects text to the end of the text
Shape	Main	F10	Edit object nodes; double-clicking selects all nodes on the selected object
Show Non-Printing Characters	Text Editing	Ctrl+Shift+C	Shows non-printing characters
Show Non-Printing Characters	Table Text Editing	Ctrl+Shift+C	Shows non-printing characters
Size	Main	Alt+F10	Opens the Size Docker Window
Small Capitals	Text Editing	Ctrl+Shift+K	Small Capitals
Small Capitals	Table Text Editing	Ctrl+Shift+K	Small Capitals
Smart Drawing	Main	Shift+S	Dbl-click opens Tool options; Shift+drag backwards over line erases
Snap to Grid	Main	Ctrl+Y	Snaps objects to the grid (toggle)
Snap to Objects	Main	Alt+Z	Snaps objects to other objects (toggle)
Spell Check...	Main	Ctrl+F12	Opens the Spell Checker; checks the spelling of the selected text
Spiral	Main	A	Draws spirals; double-clicking opens the Toolbox tab of the Options dialog
Step and Repeat...	Main	Ctrl+Shift+D	Shows Step and Repeat docker
Stop Recording	Main	Ctrl+Shift+O	Stop Recording
Style List	Text Editing	Ctrl+Shift+S	Shows a list of all the styles in the drawing
Style List	Table Text Editing	Ctrl+Shift+S	Shows a list of all the styles in the drawing
Super Nudge Down	Main	Shift+DnArrow	Nudges the object downward by the Super Nudge factor
Super Nudge Left	Main	Shift+LeftArrow	Nudges the object to the left by the Super Nudge factor
Super Nudge Right	Main	Shift+RightArrow	Nudges the object to the right by the Super Nudge factor
Super Nudge Up	Main	Shift+UpArrow	Nudges the object upward by the Super Nudge factor
Symbol Manager	Main	Ctrl+F3	Symbol Manager Docker
Table	Table Editing	Delete	Delete the selected table
Text	Text Editing	Ctrl+F10	Opens the Options dialog with the Text options page selected
Text	Table Text Editing	Ctrl+F10	Opens the Options dialog with the Text options page selected
Text	Main	F8	Adds text; click on the page to add Artistic Text; click and
To Back Of Layer	Main	Shift+PgDn	To Back Of Layer
To Back Of Page	Main	Ctrl+End	To Back Of Page

CoreIDRAW X4 Keyboard Shortcuts

To Front Of Layer	Main	Shift+PgUp	To Front Of Layer
To Front Of Page	Main	Ctrl+Home	To Front Of Page
Toggle Pick State	Main	Ctrl+Space	Toggles between the current tool and the Pick tool
Toggle View	Main	Shift+F9	Toggles between the last two used view qualities
Underline	Text Editing	Ctrl+U	Changes the style of text to underline
Underline	Table Text Editing	Ctrl+U	Changes the style of text to underline
Undo %s	Main	Ctrl+Z	Reverses the last operation
Undo %s	Main	Alt+Backspace	Reverses the last operation
Ungroup	Main	Ctrl+U	Ungroups the selected objects or group of objects
Uniform Fill...	Main	Shift+F11	Applies uniform color fills to objects
Use bullets	Main	Ctrl+M	Show/Hide Bullet
Use drop cap	Text Editing	Ctrl+Shift+D	Show/Hide DropCap
Use drop cap	Table Text Editing	Ctrl+Shift+D	Show/Hide DropCap
Vertical Text	Main	Ctrl+.	Changes the text to vertical
View Manager	Main	Ctrl+F2	Opens the View Manager Docker Window
What's This?	Main	Shift+F1	What's This? Help
Zoom	Main	Z	Zoom Tool
Zoom One-Shot	Main	F2	
Zoom Out	Main	F3	Zoom Out
Zoom To Fit	Main	F4	Zoom To All Objects
Zoom To Page	Main	Shift+F4	Zoom To Page
Zoom To Selection	Main	Shift+F2	Zoom To Selected
¼ Em Space	Text Editing	Ctrl+Alt+Space	¼ Em Space
¼ Em Space	Table Text Editing	Ctrl+Alt+Space	¼ Em Space